supajam®

Acceptable Use of AI Policy

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Safeguarding Statement -
SupaJam is a post-16 specialist provider, specialising in Music, Maths, English and Life Skills. All staff, volunteers and partners are committed to safeguarding the welfare of every person within SupaJam. Our mission is to help young people to engage and achieve within a safe and inclusive environment.

What is AI?

As per the JCQ document 'AI Use in Assessments: Protecting the Integrity of Qualifications':

AI chatbots are AI tools which generate text in response to user prompts and questions. Users can ask follow-up questions or ask the chatbot to revise the responses already provided. AI chatbots respond to prompts based upon patterns in the data sets (large language model) upon which they have been trained. They generate responses which are statistically likely to be relevant and appropriate. AI chatbots can complete tasks such as the following:

• Answering questions
• Analysing, improving, and summarising text
• Authoring essays, articles, fiction, and non-fiction
• Writing computer code
• Translating text from one language to another
• Generating new ideas, prompts, or suggestions for a given topic or theme
• Generating text with specific attributes, such as tone, sentiment, or formality

AI chatbots currently available include:

• ChatGPT (https://chat.openai.com/auth/login)
• Jenni AI (https://jenni.ai)
• Jasper AI (https://www.jasper.ai/)
• Writesonic (https://writesonic.com/chat/)
• Bloomai (https://huggingface.co/bigscience/bloom) • Google Bard (https://bard.google.com/)
• Claude (https://claude.ai/)

There are also AI tools which can be used to generate images, such as: • Midjourney (https://midjourney.com/showcase/top/)

• Stable Diffusion (https://stablediffusionweb.com/)
• Dalle-E 2 (OpenAI) (https://openai.com/dall-e-2/)

There are also AI tools which can be used to generate music. These include: • Soundraw (https://soundraw.io/)

• wavtool (https://wavtool.com/)
• Musicfy (https://create.musicfy.lol/)

Acceptable Use of AI

Artificial Intelligence (AI) offers opportunities to support and enrich our learning process, providing assistance and sparking creativity. However, it's important we use it in a way that upholds the principles of academic integrity, and that we remember the true purpose of our work.

Within SupaJam our mission is to nurture critical thinking, refine our communication skills, deepen our literacy, and stoke our creativity. Assignments are not merely tasks to complete; they are chances to explore and express our ideas, to learn from each other, and to grow personally and academically.

Guidelines for students for how we can use AI ethically and responsibly:

- AI is here to assist us, to inspire and clarify. However, the thoughts, analysis, and crafting of your assignments should be primarily your own.

- Just as we acknowledge human sources, any significant insights or phrases borrowed from AI should also be properly cited. As with any source, it should be limited to a quotation of no more than a couple of sentences, as **AI can be used to support your work, but not be your work.**

- Use AI to clarify doubts and seek further understanding. It may not be used as a way to avoid reading, thinking deeply, or engaging with the text. AI may be used to give you feedback on your writing with suggestions for improvement before the assignment is submitted. It is not acceptable to ask AI to rewrite work for you beyond your capabilities and submit the rewrite.

- AI is a tool to understand and develop skills, not to finish an assignment. Unattributed use of AI-generated content, over-reliance on AI for your work, or using AI to avoid reading or analysis could be considered academic misconduct, which would be reported to the awarding body. Should there be concern that a learner has used AI in this way, the Academic Misconduct Policy will be followed.

- In order to verify that you have genuinely learned from the assignment and have not resorted to using AI or cheating you may be asked to discuss the topic verbally and demonstrate your knowledge and understanding of anything submitted. An inability to support/extend your work through conversation or extension questions will demonstrate a need to relearn the material and provide new evidence of the learning.

In the event of misuse of AI

Misusing AI is an example of academic misconduct, recognised as malpractice. In the event of using AI to complete work as though it were a student's own, the Academic Misconduct Policy will be followed. This includes an investigation into the student's work and knowledge, and will result in consequences dependent on the severity of the conduct.

SupaJam uses a classification of 'minor offence', which may lead to a warning, exclusion of the work from the overall assessment, work needing to be re-assessed or a failure for the overall assignment with a right to resubmit, and a classification of 'major or gross offence' where students may fail the assessment with no right to resubmit, or fail their overall course. For the full process, please refer to the Academic Misconduct Policy.

All cases of confirmed academic misconduct will be reported to the awarding organisation. Examples of AI misuse cases dealt with by awarding organisations can be found in Appendix A: AI misuse examples at the end of the JCQ document 'AI Use in Assessments: Protecting the Integrity of Qualifications'.

Communicating with students the acceptable use of AI

Teachers will share these guidelines with students at the beginning of the academic year as part of their induction.