



**SupaJam's Work Ready Careers  
Programme**

**September 2024**

(Next review date September 2025)

## **OUR MISSION:**

To help vulnerable young people who have previously fallen out of formal education engage, achieve and progress in a unique, inclusive learning environment.

## **OUR ETHOS:**

Our ethos is to be forward thinking, caring and encouraging whilst providing a structured, supportive and non-judgemental environment, allowing all our young people to thrive and achieve to their full potential.

## **Aims and purpose of the careers programme:**

- To encourage our students to creatively explore future options and become curious about the world of work, with regular encouragement, support and positivity and opportunities for new experiences.
- Inspire our students to become confident, independent and motivated to develop their aspirations and take ownership of their career progression.
- To provide a welcoming, inclusive and confidential environment to openly discuss future options and any worries or concerns about career progression.
- Support our students in developing key skills needed for college and beyond including resilience, independence, social communication skills, innovation, leadership and team building.
- To involve parents and carers in supporting students careers progression and development throughout their study programme.
- To provide targeted support to those students who are most at risk of becoming NEET and support in reducing number of early leavers from college.
- To support students in recognising and challenge limiting stereotypes to allow them to break through barriers along their career pathways and progression.
- To provide up to date LMI to provide students with the knowledge as well as the skills needed to make realistic informed decisions about future pathways.

SupaJam have branded the programme 'Work ready' because of the unique opportunities students have to gain real industry experience alongside the delivery of careers and employability skills embedded into the RSL curriculum we deliver here at SupaJam.

There will be 6 key focus points within these areas which will evolve throughout the study programme using blooms taxonomy model to ensure differentiated learning to meet the needs of each students at each level. These 6 key areas have been taken from the new CDI framework for careers education in schools and colleges. These are outlined on the next page. The full guidance can be found here <https://www.thecdi.net/New-Career-Development-Framework>



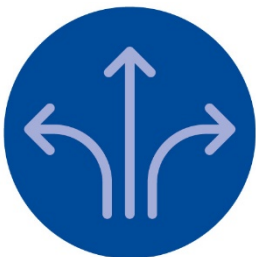
### **Grow throughout life**

Grow throughout life by learning and reflecting on yourself, your background, and your strengths.



### **Explore possibilities**

Explore the full range of possibilities open to you and learn about recruitment processes and the culture of different workplaces.



### **Manage careers**

Manage your career actively, make the most of opportunities and learn from setbacks.



### **Create opportunities**

Create opportunities by being proactive and building positive relationships with others.



### **Balance life and work**

Balance your life as a worker and/or entrepreneur with your wellbeing, other interests and your involvement with your family and community.



### **See the big picture**

See the big picture by paying attention to how the economy, politics and society connect with your own life and career.

Developing awareness of career → L1  
 Encountering information → L1  
 Having experiences → L2  
 Reflecting on learning → L2  
 Building understanding → L3.1  
 Developing plans and strengths → L3.2  
 Putting into practice → L3.2

Below is the CDI framework of delivery for careers education. There is currently no framework published by the CDI for SEN provisions. SupaJam’s will use the current framework from KS3, KS4 and post 16, providing a solid foundation for delivering careers curriculum throughout the learners study programme including specific provisions in place as a SEN college to support in effective delivery of the careers programme at SupaJam

Focus area	Level 1	Level 2	Level 3	SEN provision
Grow throughout life	<p>Being aware of where to find careers resources</p> <p>Being aware that learning, skills and qualifications are important for career</p> <p>Challenging themselves to try new things</p> <p>Becoming aware of identity, value, how they can contribute to society</p> <p>Learning to record achievements and being aware of the range of possible jobs</p>	<p>Accessing careers resources with purpose and understanding</p> <p>Positively engaging in careers learning and activities and taking action to achieve good outcomes</p> <p>Recognising the value of challenging themselves and trying new things</p> <p>Reflecting on and recording achievements, experiences and learning</p> <p>Considering what learning pathway they should pursue next (transition packages )</p> <p>Reflecting on their heritage, identity and values</p>	<p>Independently seeking out careers resources and information specific for career pathways</p> <p>Taking responsibility in own career learning and development</p> <p>Actively seeking out careers support and advice</p> <p>Actively seeking out opportunities to develop career learning and new challenges</p> <p>Developing careers plans and progression plans and effectively communicating plans</p> <p>Discussing heritage, identity and values and impact on progression</p>	<p>Each learner will have a differentiated progression pathway to develop understanding of how they can grow throughout life. Resources will be available for both students and teachers for delivery of targeted support for our most vulnerable student</p> <p><b>Key learner outcome:</b></p> <p>Each learner will be able to plan next steps in learning and work, reflecting on themselves, their background and their strengths along the way.</p>

Focus area	Level 1	Level 2	Level 3	SEN provision
Explore possibilities	<p>Identifying common sources of information about the labour market education system</p> <p>Being aware of the main learning pathways (e.g. university, college and apprenticeships)</p> <p>Being aware that many jobs require learning, skills and minimum qualifications</p> <p>Being aware of the range of different sectors and organisations where they can work</p> <p>Being aware of the range of ways that organisations undertake recruitment and selection</p>	<p>Considering what jobs and roles are interesting</p> <p>Researching the labour market and the education system</p> <p>Recognising the main learning pathways and considering which one they want to follow and how they will access and succeed in it</p> <p>Researching the learning and qualification requirements for jobs and careers that they are interested in</p> <p>Researching the range of workplaces and what it is like to work there</p> <p>Researching how recruitment and selection processes work and what they need to do to succeed in them</p>	<p>Developing a clear direction of travel in their career and actively pursuing this</p> <p>Actively seeking out information on the labour market and education system to support their career</p> <p>Having a clear understanding of the learning pathways and qualifications that they will need to pursue their career</p> <p>Actively researching and reflecting on workplaces, workplace culture and expectations</p> <p>Analysing and preparing for recruitment and selection processes</p>	<p>Each learner will have access careers guidance from an appropriate qualified professional. This will be available from level 3 onwards and at any time a decision around next steps needs to be made.</p> <p>Each learner will have an opportunity to receive information about specialist provisions, work places and schemes to support them into the world of work for example, supported employment</p> <p>Each learner will have opportunity to attend options workshop tailored to their level of need/ understanding.</p> <p><b>Key learner outcome(s)</b></p> <p>All learners will be confident in actively exploring a full range of career possibilities open to them.</p> <p>All learners will be confident in the recruitment process and coping with the culture of different workplaces</p>

Focus area	Level 1	Level 2	Level 3	SEN provision
Manage careers	<p>Being aware that career describes their journey through life, learning and work</p> <p>Looking forward to the future</p> <p>Imagining a range of possibilities for themselves in their career</p> <p>Being aware that different jobs and careers bring different challenges and rewards</p> <p>Managing the transition into college and preparing for choosing pathways</p> <p>Learning from setbacks and challenges</p>	<p>Recognising the different ways in which people talk about career and reflecting on its meaning to them</p> <p>Building their confidence and optimism about their future</p> <p>Making plans and developing a pathway into their future</p> <p>Considering the risks and rewards associated with different pathways and careers</p> <p>Taking steps to achieve in their GCSEs and RSL qualification make a decision about their future pathway</p> <p>Thinking about how they deal with and learn from challenges and setbacks</p>	<p>Being able to describe the concept of career and say what it means to them</p> <p>Building their confidence and optimism about their future and acting on it</p> <p>Actively planning, prioritising and setting targets for their future</p> <p>Considering the risks and rewards of different pathways and career and deciding between them</p> <p>Managing the transition beyond SupaJam</p> <p>Being proactive about being resilient and learning from setbacks</p>	<p>Each learner will have access careers guidance from an appropriate qualified professional. This will be available from level 3 onwards and at any time a decision around next steps needs to be made.</p> <p>Each learner identified as becoming at risk of NEET shall receive targeted support from external agency as well as targeted support from SupaJam.</p> <p>Each learner will have a individualised transition plans from level 3 onwards shared with all key stakeholders to support transition beyond SupaJam</p> <p><b>Key learner outcome</b></p> <p>All learners will be confident about future outcomes and dealing with setbacks</p>

Focus area	Level 1	Level 2	Level 3	SEN provision
Create opportunities	<p>Developing friendships and relationships with others</p> <p>Being aware that it is important to take initiative in their learning and life</p> <p>Being aware that building a career will require them to be imaginative and flexible</p> <p>Developing the ability to communicate their needs and wants</p> <p>Being able to identify a role model and being aware of the value of leadership</p> <p>Being aware of the concept of entrepreneurialism and self-employment</p>	<p>Developing friendships and relationships and reflecting on their relationship to their career</p> <p>Starting to take responsibility for making things happen in their career</p> <p>Being able to reflect on and change their career ideas and the strategies that they are pursuing to achieve them</p> <p>Being willing to speak up for themselves and others</p> <p>Being able to discuss roles models and reflect on leadership</p> <p>Researching entrepreneurialism and self-employment</p>	<p>Building and maintaining relationships and networks within and beyond the school</p> <p>Being proactive about their life, learning and career</p> <p>Being creative and agile as they develop their career pathway</p> <p>Representing themselves and others</p> <p>Acting as a leader, role model or example to others</p> <p>Considering entrepreneurialism and self-employment as a career pathway</p>	<p>All learners with an EHCP will have opportunity for targeted support in developing relationships via 121 pastoral sessions</p> <p>All learners will have opportunity for targets support through English FS's to develop language and communication.</p> <p>All learners have access to support/ advice from SALT.</p> <p>All learners will have the opportunity to put in to practice leadership and role modelling through RSL, enrichment and mentorship programme</p> <p><b>Key Learner outcomes</b></p> <p>All learners will be able to create opportunities by being proactive and building positive relationships with others.</p>

Focus area	Level 1	Level 2	Level 3	SEN provision
Balance life and work	<p>Being aware of the concept of work-life balance</p> <p>Being aware that physical and mental wellbeing are important</p> <p>Being aware of money and that individuals and families have to actively manage their finances</p> <p>Being aware of the ways that they can be involved in their family and community</p> <p>Being aware of different life stages and life roles</p> <p>Being aware of rights and responsibilities in the workplace and in society</p> <p>Recognising the injustices caused by prejudice, stereotypes and discrimination in learning and workplaces</p>	<p>Reflecting on the different ways in which people balance their work and life</p> <p>Reflecting on their physical and mental wellbeing and considering how they can improve these</p> <p>Recognising the role that money and finances will play, in the decisions that they make and, in their life and career</p> <p>Recognising the role that they play in their family and community and considering how that might shape their career</p> <p>Considering how they want to move through different life stages and manage different life roles</p> <p>Developing knowledge of rights and responsibilities in the workplace and in society</p> <p>Identifying what they can do, individually and with others, to challenge prejudice, stereotyping and discrimination in learning and workplaces</p>	<p>Planning for the kind of balance of work and life that they want</p> <p>Taking action to improve their physical and mental wellbeing</p> <p>Beginning to manage their own money and plan their finances (e.g. thinking about student loans)</p> <p>Actively shaping their involvement in their family and community as part of their career planning</p> <p>Planning for different life stages and considering the different life roles that they want to play</p> <p>Being aware of their role in ensuring rights and responsibilities in the workplace and in society</p> <p>Taking action to challenge prejudice, stereotypes and discrimination in learning and workplaces when they encounter them</p>	<p>All learners have access to weekly wellbeing sessions on a variety of different topics</p> <p>All learner have access to a progressive SMSC programme explicitly taught within the SupaJam curriculum.</p> <p>All final year students have the opportunity to attend workshops targeted around the workplace rights and support available.</p> <p><b>Key learner outcome(s)</b></p> <p>All learners will be confident in balancing their life as a worker and/or entrepreneur with your wellbeing, other interests and their involvement with their family and community.</p>



Focus area	Level 1	Level 2	Level 3	SEN provision
See the big picture	<p>Being aware of a range of different media, information sources and viewpoints</p> <p>Being aware that there are trends in local and national labour markets</p> <p>Being aware that trends in technology and science have implications for career</p> <p>Being aware of the relationship between career and the natural environment</p> <p>Being aware of the relationship between career, community and society</p> <p>Being aware of the relationship between career, politics and the economy</p>	<p>Evaluating different media, information sources and viewpoints</p> <p>Exploring local and national labour market trends</p> <p>Exploring trends in technology and science</p> <p>Exploring the relationship between career and the environment</p> <p>Exploring the relationship between career, community and society</p> <p>Exploring the relationship between career, politics and the economy</p>	<p>Evaluating different media, information sources and viewpoints and reflecting on the best way to get information for their career</p> <p>Exploring and responding to local and national labour market trends</p> <p>Exploring and responding to trends in technology and science</p> <p>Exploring and responding to the relationship between career and the environment</p> <p>Exploring and responding to the relationship between career, community and society</p> <p>Exploring and responding to the relationship between career, politics and the economy</p>	<p>Links with external agencies to provide a range of different ways to give learners LMI information. For example ERIC careers app.</p> <p>All learners will have opportunity to attend debate club/ activities to learn/ discuss key issues in society in a safe environment</p> <p>All learners will have opportunity to take part in STEM activities</p> <p>All learner will have the opportunity to complete community projects within college.</p> <p><b>Key learner outcome(s)</b></p> <p>All learners will understand how to 'see the big picture' by paying attention to how the economy, politics and society connect with your own life and career.</p>

SupaJam have put the following provisions in place to support learners outcomes as outlined in the table above.

### **Careers planning**

- Learners have access to a personal development workbook that includes LMI, key employment terms and opportunity to document careers learning/activities
- Learners have access to 'Start profile', an online platform to support with careers planning including but not limited to exploring careers, building CV, support with further and higher education choices and applying for opportunities
- All level 3 learners will have individualised transition packages to support with next steps beyond SupaJam
- Level 1 and level 2 students will have access to additional careers learning through the ASDAN preparation for adulthood programme delivered weekly. Level 3 students will receive similar additional careers learning with a greater focus of transitioning beyond SupaJam.
- All students will receive a 1 hour per week additional careers education delivered by their tutor.

### **Encounters with creative industries**

- Learners will have access to a variety of guest speaker talks from various sectors of the creative industries
- Learners will have the opportunity to attend trips to creative industries such as recording studios, theatres and music venues.
- Learners will have the opportunity to attend a careers day event alongside additional activities for nationally recognised events such as Black history month, LGBTQ awareness month, National Apprenticeship week and National Careers week.
- Learners will have the opportunity to attend an industry careers festival annually.\*
- SupaJam presents the music shelf is a unique opportunity to get up close and personal with leading artists performing a bespoke music session for SupaJam students. Students also have the opportunity to gain work experience supporting the setting up and running of these sessions.

### **Work experience**

- Learners have access to a variety of in house work experience opportunities before stepping out into the wider world of work. This includes but is not limited to work experience in a recording studio, podcast and radio, teaching support, journalism, photography studio and SupaJam socials.
- Learners will be supported in finding external work experience opportunities relating to careers interests.
- Learners will have the unique opportunity to work on our SupaJam stage in a variety of roles at Blackdeer festival more information on Blackdeer can be found here <https://blackdeerfestival.com/our-festival/music-college/>

### **Personal guidance**

- All learners have access to employability support within SupaJam. Here they can get information and support with things such as pathways, options, CV writing, interview skills.
- All learners will have access to 1:1 careers interviews and 1:1 support with progression beyond SupaJam from a level 6 qualified careers advisor in line with government guidance.
- All learners will have additional access to a fully qualified careers advisor at anytime they are making a significant choice about next steps.

### **Transitions (final year students) and early leavers**

- As outlined above, all leavers will have access to careers guidance from an appropriately trained careers advisor as stipulate in Gatsby benchmark 8 to support with next steps beyond SupaJam
- Students identified as at risk of being NEET will receive targeted interventions such as additional meetings with parents, carers, college staff etc.
- All leavers will be transferred over to our 'Beyond SupaJam' support scheme where we maintain regular contact and offer employability, support with options and careers advice as long as is needed but for at least one academic year.

SupaJam is committed to embedding the 8 Gatsby Benchmarks set out my the good careers guidance report for schools and colleges. Full report and guidance can be found here [Gatsby benchmark of good careers guidance](#)

### The. 8 benchmarks

- A stable careers programme
- Learning from career and labour market information
- Addressing the needs of each student
- Linking curriculum learning to careers information
- Encounters with employers and employees
- Experiences of workplaces
- Encounters with further and higher education
- Personal guidance

SupaJam have the support of a hub of other schools and colleges within the local area bought together by the Careers and Enterprise company. SupaJam also have a Careers and Enterprise coordinator assigned who's role is to support our Careers Lead in delivering good careers education across all 8 benchmarks.

SupaJam's careers programme is reviewed and updated on an annual basis. The next review will take place in August 2025

For further information on SupaJam's Career programme you can contact our appointment Careers Lead, Natalie Morgan at [natalie.morgan@supajam-education.org](mailto:natalie.morgan@supajam-education.org)

*\* Attending an annual industry careers fairs is subject to the departments budget allowance for the year and what events are available. For example last year students attended UK Creative festival, this academic year they may attend Ditto X music industry event.*