



Remote Learning Student Code of Conduct

September 2023

(Next review date August 2024)

Safeguarding Statement

SupaJam is a post-16 specialist provider, specialising in Music, Maths, English and Life Skills. All staff, volunteers and partners are committed to safeguarding the welfare of every person within SupaJam. Our mission is to help young people to engage and achieve within a safe and inclusive environment.

Introduction

This code of conduct is based on the following values that apply equally to both offline and online communities.

Respect for Others

Always speak to people online as you would in person. Consider what you say and how it might make the other person feel. Any actions, words or attitudes which show a lack of respect for others will be taken seriously.

Respect for Self

We want all members of SupaJam to respect and care for themselves. Present yourself online as you would in person, and ensure you manage your screen time and take appropriate breaks.

When working online we expect students to act professionally by adhering to the following guidelines:

- Have the resources you need to be able to learn online. This includes a laptop, a camera and the internet. If you do not have these resources, please tell your teacher before the lesson.
- Be on time and ready to go! This will allow you to get the most out of your session.
- Unless asked to mute by your teacher, have your microphone on at all times to be able to effectively communicate.
- Work with your camera on and dress appropriately as if you were in college. You should not be wearing pyjamas.
- Try to find a room or environment with minimal distractions and be aware of what is shown on your camera, particularly if you are in a group lesson.
- Do not use your phone during the session unless you are instructed to by your teacher.
- Complete all work as asked by your teacher.
- Do not leave the session until the teacher has given permission.

NB SupaJam's student code of behaviour and conduct remains in effect during online sessions and therefore students are expected to adhere to those expectations. Teachers have the right to close a session should a student not adhere to these expectations and further action related to SupaJam's Behaviour Policy may be considered.